

AKSA AKRİLİK KİMYA SANAYİİ A.Ş.
INFORMATION APPLICATION FORM

As Aksa Akrilik Kimya Sanayii A.S. (“**Aksa Akrilik**”), our primary principles involve the protection of the confidentiality of personal life, particularly the protection of fundamental rights and freedoms, ensuring and maintaining information security, and respect of ethical values. Article 11 of the Law on the Protection of Personal Data No. 6698 (“LPPD”) titled “The Rights of the Data Subject” entitles data owners to make certain requests regarding the processing of their personal data. As the Data Controller, our Company has prepared this information application form in order to enable the Data Subjects to use their abovementioned rights and fulfil the disclosure requirement in Article 10 of the LPPD.

As per Article 11 of the LPPD, you may use your rights by applying to Aksa Akrilik or filling in the attached form:

- a) You may learn whether your personal data is processed or not,
- b) You may request information if your personal data is processed,
- c) You may learn the purpose of processing your personal data and whether such data is used for the intended purposes,
- d) You may learn the third parties within the country or abroad to whom your personal data is transferred,
- e) You may request a correction if your personal data is incomplete or incorrect,
- f) You may request erasure or destruction of your personal data under the conditions outlined in Article 7 of the LPPD,
- g) You may request notification of the operations carried out in compliance with subparagraphs (e) and (f) to third parties to whom your personal data has been transferred,
- h) You may object to the processing, exclusively by automatic means, of your personal data, which leads to an unfavourable consequence for the data subject,
- i) You may request compensation for any damage arising from the unlawful processing of your personal data.

As per Article 13 of the LPPD, data owners must submit their requests in writing to our Company or via other methods to be determined by the Personal Data Protection Board (“**Board**”). Accordingly, such applications may be submitted to our Company via any of the three methods below free of charge with a completed printout of this form.

No.	Application Method	Application Address	What To Do
1	Upon personal application of the data owner to our Company (the data owner must present the required documents to prove his/her identity)	Merkez Mahallesi Ali Raif Dinçkök Caddesi No: 2 Taşköprü Çiftlikköy/Yalova	On the envelope, “Information Request for the Protection of Personal Data” must be written.
2	Notification by notary	Merkez Mahallesi Ali Raif Dinçkök Caddesi No: 2 Taşköprü Çiftlikköy/Yalova	On the notification envelope, “Information Request for the Protection of Personal Data” must be written.

3	Via Registered Electronic Mail (REM) by signing with “Secure electronic signature” defined in Electronic Signature Law No. 5070	aksaakrilik@hs02.kep.tr	The subject of the e-mail must be “the Law on Protection of Personal Data - Information Request”.
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Third parties cannot exercise the right to be informed, which is regulated in Article 11 of the LPPD, on behalf of data owners. A third person other than the data owner may only request such personal data by presenting the originally signed and notarized power of attorney issued by the data owner for the person to submit the application.

If an additional cost is incurred due to the action requested by Data Subjects, the fee in the tariff determined by the Personal Data Protection Board shall be charged by our Company.

We will reply to submitted applications within thirty days of receipt as per Article 13/2 of the LPPD, depending on the nature of the request. Our replies will be sent as per 13 of the LPPD in writing or via electronic media.

Data Controller:

Aksa Akrilik Kimya Sanayii A.Ş.

Merkez Mahallesi Ali Raif Dinçök Caddesi No: 2 Taşköprü Çiftlikköy/Yalova

Tel: +90 (226) 353 25 45

Fax: +90 (226) 814 15 55

Yalova Trade Registry Office/registration no: 8063

www.aksa.com

INFORMATION APPLICATION FORM

Please fill in the table below.

Name:	
Surname:	
Turkish ID:	
Phone:	
E-mail:	
Address:	
<i>Your relation to our Company</i> <i>(Customer, business partner, employee candidate, former employee, third party employee, shareholder, etc.)</i>	
The division of our Company you have contacted:	
<i>Please provide an explanation and the documents regarding your application in this form</i> <i>(Please specify your request within the scope of the LPPD in detail):</i>	
Please specify your preference regarding the response to your application:	<input type="checkbox"/> I prefer it to be sent to my address. <input type="checkbox"/> I prefer it to be sent by e-mail. <input type="checkbox"/> I prefer to receive it by hand.

This application form has been prepared in order to determine your relationship with our Company and fully define your personal data processed by our Company, if any, and to respond to your related application properly within the period defined by law. For the purposes of eliminating legal risks that may arise from illegal and unfair data sharing, and ensuring the security of your personal data in particular, our Company reserves the right to request additional documents (identity card, etc.) for identification and authorization. If the information regarding the requests you submit within the context of the form is incorrect and outdated, or in case of an unauthorized application, our Company shall not accept any responsibility for such requests arising from false information or unauthorized applications.

Please also do not share any documents/information containing personal data as otherwise necessary due to the nature of the work performed. When the documents submitted contain any personal data, please delete such personal data in the document and share once anonymized. We bear no responsibility for the personal data that you share, although it is not required due to the nature of the work.

Applicant (Personal Data Owner) :
Name-Surname :
Date of Application :
Signature :